

CITY OF JOHNS CREEK
WORK SESSION SUMMARY
February 28, 2011, 5:00pm

The City of Johns Creek Mayor and Council held a Work Session on Monday, February 28, 2011 at 5:00pm. The Work Session was held in the Taylor Farms Conference Room at City Hall, located at 12000 Findley Road, Suite 300 in Johns Creek, Georgia 30097. In attendance were Council Members D. McCabe, R. Johnson, B. Miller, I. Figueroa, K. Richardson, K. Stewart and Mayor M. Bodker. City Manager J. Kachmar, Attorney B. Riley and other Department Heads were present.

Mayor Bodker opened the meeting with the Pledge of Allegiance.

Asst. City Attorney Felgin reviewed **Agreement with Purina d/b/a Beneful for Newtown Dog Park**. Attorney Felgin informed Council this is a standard agreement consistent with other city contracts. Public Works Director Hildebrandt commented once the agreement is executed by both parties, a schedule of the proposed work will be provided. Council had no objections to moving this item to tonight's Council Meeting agenda.

Asst. City Attorney Felgin reviewed an **Ordinance Amending Chapter 22 for Second-Hand Dealers**. He informed Council the JCPD has noticed several new pawn shops and jewelry exchange businesses moving into the City and to ensure these establishments operate within the confines of the law, provisions were added to require a licensing process and include an electronic accounting system to determine the type of items being bought by these second hand dealers. The City will not incur any additional fees for the electronic accounting system, the nominal cost for the service will be paid by the licensee. Council had no objections to moving this item to the March 14th Council Meeting Agenda.

Council Member Figueroa recused himself prior to the HTE discussion, as his wife works for a division of the company. Asst. City Attorney Hastey reviewed **HTE Contract Assignment**, explaining the City currently uses the software via CH2M Hill's contract with HTE and this contract will be assigned to the city as part of the final transition of IT services from CH2M to the City. Council had no objections to moving this item to the March 14th Council Meeting Agenda.

City Attorney Riley opened the **Charter Study Advisory Committee** discussion, informing Council this Committee could not be officially appointed until December 1st; however, Council has the authority to establish any advisory committee under existing Commission/Committee/Board guidelines if desired. There was discussion on when a group should be convened, how members will be appointed, as according to charter it must complete its recommendations within six months. Council Member Miller and McCabe suggested waiting until December and use this time to do community outreach and education. Council Member Stewart concurred, saying the frame work and operation guidelines for the Advisory Committee could be established between now and December. Council Member Miller asked City Manager and Attorney for their thoughts on the guidelines for charter commissions. Mr. Kachmar suggested studying other cities' process to begin with, but ultimately it is this

council's decision on what they want, and clarified the Charter Commission recommendations go directly to the legislature and are not submitted directly to council. Following the discussion, there was council consensus requesting research on how Charter Commissions function from ICMA and the US Conference of Mayors; obtain commission language from Sandy Springs, Milton and Dunwoody and GMA and create a time-line to convene commission in December.

Council reviewed the **Monthly Action Plan** with the following updates: the Community Events Application/Funding draft is completed and will be discussed at the next work session; City is a participant/sponsor (\$1,500) for the upcoming North Fulton Business Expo, March 4th; Public Works has completed a preliminary design to repair Foxworth Subdivision drainage,) cost approximately \$150K); and the Newtown Community Center-Senior Service program is still pending, as there is ongoing discussion on the types of services that will be provided. The federal funds used to renovate the center mandate it serves only city residents, the city will be conducting a survey to determine what kind of services interest seniors here. The survey should be completed within 30 days.

City Manager reminded Council of the Strategic Planning session scheduled for March 25th, and 26th.

Council Member Johnson motioned, seconded by Council Member Richardson to amend the Work Session Agenda to add an Executive Session to discuss two (2) land, one (1) litigation and one (1) personnel matter. There being no discussion the motion passed unanimously. The Work Session agenda was amended to include an Executive Session to discuss two (2) land, one (1) litigation and one (1) personnel matter. The meeting was adjourned into an Executive Session.

Council Member Johnson motioned, seconded by Council Member Miller to come out of Executive Session and resume the regular Work Session. There being no discussion, the motion passed unanimously and the Work Session resumed.

There being no further business Mayor Bodker adjourned the Work Session.

Approved,

Attest,

Michael E. Bodker, Mayor

Joan C. Jones, City Clerk